

**Symmes Advisory Committee Public Use Working Group
Meeting Minutes, 4 March 2002
Fox Branch Library**

Attending: Greg Blass, Elisabeth Carr-Jones, Steve Frigand, Ellen Kushner, Ann LeRoyer, Ryan Lawlor (Outreach Working Group), Suzi Lubar, Brian Rehrig (Chair)
Not Attending: Harris Band, Jim Marzilli, Linda Privitera (Vice Chair), Sue Sheffler, Denis Sullivan

The meeting was called to order at 7:05 PM.

Minutes of prior meeting

The minutes of the 18 February 2002 meeting of the Symmes Advisory Committee (SAC) Public Use Working Group were approved.

Status of RFP

Brian Rehrig reported that the Committee's work on the Request For Proposals for professional consultants was not yet completed, but that the Working Group's comments had been incorporated into the document. Giving an estimate of another two weeks for completion, Brian encouraged Working Group members to view and comment on the updated RFP which will be made available on the SAC web site.

Criteria for Use Evaluation

Steve Frigand presented the tabulated results from the previous Working Group meeting of the Criteria for Use Evaluation test on potential public uses. Total scores for each of the eight potential uses were graphed against each of the specific criteria, with the significant differences in agreement highlighted. By examining the points of disagreement in the Need and Fit categories, the Group began the work of separating which disagreements were caused by differing interpretations of the criteria, which were caused by different visions of the use, and which were caused by differing personal experiences. As a result of this examination, an additional criterion was added to the Need category and a few minor revisions were made to the existing criteria.

Several general points were recognized through this first test of the criteria on realistic public uses: 1) potential uses should be adequately defined, and of similar scope to be compared uniformly, 2) all terms within the criteria should be universally understood, and 3) relative weighting of the different categories of criteria will help to distill appropriate overall scores for each use.

Contact Lists of Organizations & Opinion Leaders

Ellen Kushner reported that the contact list was nearly complete. Elisabeth Carr-Jones agreed to supply the missing portion of the list for completion.

Next Meeting

The next meeting of the Public Use Working Group was set for 7:00 PM on Monday, March 18, 2002 at the Jefferson Cutter House.

The meeting adjourned at 9:25 PM.

Handouts

4 March 2002 Meeting Agenda, 18 February 2002 Meeting Minutes, Graph of results from application of Criteria for Use Evaluation